

Notice of Findings

Notice To: Jennifer Smith - Director

Facility Name: Smith Child Care

Owner:

Site Address: 515 S. 7th St.

City/State/Zip: Douglas, WY 82633

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 04/18/2019, and investigated by Teddie Schroyer

A statement of childcare allegation, CPL-43572, was provided on 04/23/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(vii) Immunization records as required by W.S. 14-4-116 and the Department of Health, Immunization Program, except for school age children who are attending public school. In programs that are operated on a drop-in basis, immunization records for children are not required, but recommended to be on file. If attendance on a drop-in basis exceeds 30 calendar days, immunization records are required;

Explanation of Findings: While checking records during the 04/18/2019 Facility Inspection it was observed that there were no immunization records on file for G.C.

Action Required: Please submit verification of missing immunization records as well as a corrective action plan showing how you will assure all required immunization records are on file for all children.

Corrective Action Plan Due Date: 05/03/2019

Corrective Action Plan Achieved Date: 04/30/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Compliance letter and verification of immunization records received.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kathy Geringer
Address: 1556 Progress Court
City/State/Zip: Wheatland WY 82201
Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Stoney Busch for Kathy Geringer

Date: _____

CC: